

# 2025 General Operating Support Grant Program

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*Essex County Div. of Cultural Affairs*

## *General Information*

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All application sections are explained in depth in the grant guidelines found here: Essex County Cultural Affairs Re-grant Program

If you have any questions, please contact Maressa McFarlane via email at [mmcfarlane@parks.essexcountynj.org](mailto:mmcfarlane@parks.essexcountynj.org) or phone at 973.735.6231

### **Project Name\***

*Character Limit: 100*

### **Organization Type\***

#### Choices

Arts

History

### **Brief Organizational Description\***

*Character Limit: 500*

### **Request Amount\***

*Character Limit: 20*

### **Program Area\***

#### Choices

Crafts Organization

Dance Organization

Design Arts Organization

Folklife/Traditional Arts Organization

Interdisciplinary Organization

Literature Organization

Media Arts Organization

Multidisciplinary Organization

Music Organization

Opera/Music Theatre Organization

Photography Organization

Theatre Organization

Visual Arts Organization

Historic Site

Historical Archive

Historical Museum

Historical Society

## Geographic Area\*

### Choices

Belleville  
Bloomfield  
Caldwell  
Cedar Grove  
East Orange  
Essex Fells  
Fairfield  
Glen Ridge  
Irvington  
Livingston  
Maplewood  
Millburn  
Montclair  
Newark  
North Caldwell  
Nutley  
Orange  
Roseland  
South Orange  
Verona  
West Caldwell  
West Orange

## NJ Legislative District\*

*Character Limit: 10*

## Culture Code\*

### Choices

Hispanic/Latinx  
African-American  
Asian/Pacific Islander  
Native American/Alaskan Native  
White, not Hispanic/Latinx  
General (at least half of the board or staff is not one race)

## Organization Information

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## Organization Type\*

### Choices

Non-profit  
Government

**Organization's Mission\***

*Character Limit: 1000*

**Organization's Goals\***

*Character Limit: 2000*

**Organization's History and Services\***

*Character Limit: 2500*

**Organization's Management and Governance\***

*Character Limit: 2500*

**Organization's Short- and Long-Term Planning\***

*Character Limit: 10000*

**Organization's Work Toward Advocacy and Awareness\***

*Character Limit: 5000*

**Number of Paid Staff\***

*Character Limit: 4*

**Number of Volunteers\***

*Character Limit: 5*

**Number of Members\***

*Character Limit: 10*

**Facility\***

**Choices**

- Own
- Rent
- Other

**Please describe "other"**

*Character Limit: 250*

**Historical Organizations and Museums\***

Does your organization care for:

**Choices**

- Collection
- Library
- Archives
- N/A

**Accreditation or Professional Evaluation\***

*Character Limit: 1000*

## Total Number of Hours Open Annually/Total Number of Programs Annually\*

*Character Limit: 10*

## Open Hours or Programs Explanation

*Character Limit: 1000*

## Total Number of Audience Annually\*

*Character Limit: 10*

## Audience Description\*

*Character Limit: 2500*

## Collaborations\*

*Character Limit: 5000*

## Accessibility\*

*Character Limit: 10000*

## Evaluation\*

*Character Limit: 7500*

## Quality of Services\*

*Character Limit: 7500*

## Marketing\*

*Character Limit: 10000*

## *Governing Documents*

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### Proof of Non-Profit Status\*

*File Size Limit: 2 MB*

### ADA Plan\*

*File Size Limit: 2 MB*

### Emergency Preparedness Plan\*

*File Size Limit: 3 MB*

### Key Staff Bios\*

*Character Limit: 10000 | File Size Limit: 3 MB*

## Finances

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**Are you receiving funding directly from our state partners (NJSCA or NJHC)?\***

Choices

Yes

No

**Have you applied directly to our state funders for next year?\***

Choices

Yes

No

**Are you receiving funding from any other county agency other than Essex?\***

Choices

Yes

No

**Finance Chart and Budget Narrative\***

*Character Limit: 10000 | File Size Limit: 2 MB*

**Documentation of Prices\***

*Character Limit: 10000 | File Size Limit: 5 MB*

## Miscellaneous Attachments

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**Attachment 1**

*Character Limit: 10000 | File Size Limit: 2 MB*

**Attachment 2**

*Character Limit: 10000 | File Size Limit: 2 MB*

**Attachment 3**

*Character Limit: 10000 | File Size Limit: 2 MB*

**Attachment 4**

*Character Limit: 10000 | File Size Limit: 2 MB*

**Attachment 5**

*Character Limit: 10000 | File Size Limit: 2 MB*

## *Authorization*

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By typing my name below, I certify that all statements in this application are true to the best of my knowledge; and I hereby release the Commissioners of Essex County, its employees, and agents from any liability and/or responsibility concerning any submission of materials to the program. I further certify that any funds received under the Essex County Local Arts or Local History Partnership Program will be used exclusively for the purpose set forth in this application. I understand and agree that submission of an application signifies intention to comply with Title VII of the Civil Rights Act of 1964 (PL 88-352), with Labor Standards under Section 5(1) of the National Foundation on the Arts and Humanities Act of 1965 (PL 185-209), Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

**Please type name of authorizing official below.\***

*Character Limit: 100*