

COUNTY OF ESSEX

Department of Parks, Recreation and Cultural Affairs

SOUTH MOUNTAIN RECREATION COMPLEX



Daniel K. Savante - Director

ESSEX COUNTY CODEY ARENA PARTY ROOM RENTAL CONTRACT

The COUNTY OF ESSEX hereby grants permission to the undersigned hereinafter referred to as the "Permittee", of the following areas of Codey Arena:

Party Room(s) @ \$100.00 / 3 hour segment

Back Lobby (3 hour segment)

Desired Party Room Number: 1 2 3

\$600 - includes lobby & 3 party rooms

(Arena Staff must verify that the selected party room is available before reserving it)

Party Rental Date: _____ Time: _____ to _____

Date Contract Signed: _____

Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Permittee Signature: _____

Arena Staff Signature: _____

TOTAL DUE \$ _____

Upon acceptance of this agreement Permittee will abide by the following terms & conditions:

- OUTSIDE FOOD & DRINKS are not permitted in the Arena except for birthday cakes and cupcakes during party room rentals. Food and drinks must be purchased from ARAMARK, the food concession, unless arrangements are made with them ahead of time. **ARAMARK ARENA OFFICE (862) 930-7679
- Each party room costs \$100.00 for any three hour time segment and \$40.00/hr. for each additional hour.
- The Back Lobby cost is \$600.00 and includes all 3 party rooms for any three hour time segment.
- Permittee is solely responsible for the activities of its members and shall hold the COUNTY OF ESSEX blameless for any loss or damage arising out of the Permittee's use of the CODEY ARENA.
- Permittee accepts any and all rules and regulations promulgated by the COUNTY OF ESSEX for use of CODEY ARENA and shall be responsible for any and all damages to said ARENA arising out of its use of the premises.
- If Permittee cancels an event or session whether ice or non-ice for any reason whatsoever, it shall be understood and agreed that Permittee will pay the COUNTY OF ESSEX the full amount due for the cancellation. NO REFUNDS FOR PARTY ROOMS WILL BE GIVEN.
- The COUNTY OF ESSEX reserves the right to rescind this PERMIT at its discretion and arrange for a mutually agreed upon substitute date and time.
- Private group lessons are not available November-March except weekdays from 10:00a-12:00p.
- NO ALCOHOL is permitted in the arena facility without proper permit.

Putting Essex County First